

2016 CAST-UT EXECUTIVE COMMITTEE RESPONSIBILITIES

Membership Application/Card Program – Victor Wang (Jianwei Leng)

Membership Benefit Program – Lian Feng (Yuhang Liu)

Website Update – Xiaomei Yang

Website Development – Xiaoming Dong, Xiaomei Yang; Jianwei Leng

Fundraising/Fund – Jay Xu

Treasure – Ying Ma

Media Report/Recording – Yun Chen

BOD Meeting Schedule – Zhonghua Zhan (Rujie Sun)

BOD Meeting Minutes and Cloud Service – Zhonghua Zhan (Yalun Yang)

Event Place Reservation – Xiaomei Yang (Yingge Kong, Le Wan)

Event Entrance (membership card check; non-member fee) – Hongxia Yang (Yalun Yang,
Yuhang Liu)

Event Announcement – Rujie Sun (Xiaomei Yang, Xuemei An)

Event Pictures – Xuesheng Han (Di Yang)

Note:

(1) The first person after each responsibility is the one in charge; people included in brackets are standby.

(2) It will certainly not stop people who are willing to help others even though they are not in that responsibility list.

(3) This is not the final version. If you have any questions, please let me know.

(4) More responsibilities will be added to this list.